



TRAINING AND CERTIFICATION APPLICATION FORM

How to Register for the Training and Certification Programme

Simply fill in the form and return to: *EVHA, 2 Old College Court, 29 Priory Street, Ware, Hertfordshire, SG12 0DE* or email to info@evha.com or fax to: +44 (0) 844 822 5215.

Please complete one form for each delegate **in block capitals**.

If you have any queries, please e-mail us at info@evha.com or Tel: 0844 4827 277.

Confirmation of your registration, delegate pack information and a full invoice will follow in due course.

Date to be held	3rd and 4th March 2011
Course Venue:	Lifa Air Offices, Hameentie 105a, 00550 Helsinki, Finland
Name of delegate	
Company Address:	
Contact Name in Company:	
Company Telephone:	
Home Telephone:	
Mobile/Cell Phone:	
E-mail Address:	
Passport Number or	
National ID Number or	
National Insurance Number	
Four Passport style photos are required	
EVHA Member Fee:	€750 (Cost includes all study materials and copy of Guide)
Non-Member Fee:	€1200 (Cost includes all study materials and copy of Guide)
Fee Enclosed in Euros:	€
NOTE:	
1. If your company applies for membership at the same time as applying for training then the € 750 fee will apply.	
2. If your company enrolls 5 or more delegates for training, they will be entitled to a 5% discount off the total fees.	
CANCELLATION POLICY	
Cancellations for bookings can only be accepted in writing to EVHA at info@evha.com and must be received four weeks prior to the course date. After this date, no refunds will be made under any circumstances. All travel and accommodation costs are to be borne by the applicant.	

HOTEL ACCOMMODATION

We recommend use of the following hotel www.hotelfabian.fi.
Please book directly with the hotel. A preliminary agreement has been made for €120 a night incl breakfast and free Wifi

(Accommodation cost is not included in the Course Fee and must be paid for by each delegate on departure of hotel).

ITINERARY – TRAINING – EXAMINATION

3rd March 2011 - DAY ONE - TRAINING

9.00am	Arrival
9.30am	TRAINING
11.00am	Break Tea/Coffee
11.15am	TRAINING
1.00pm	Lunch
1.45pm	TRAINING
3.00pm	Break Tea/Coffee
3.15pm	TRAINING
4.30pm	CLOSE

4th March 2011 - DAY TWO - EXAMINATION

9.00am	Arrival
9.30am	Examination
12.30 pm	Finish
12.30pm onwards	Finnish Institute of Occupational Health

COURSE VENUE

Lifa Air Offices, Hameentie 105a, 00550 Helsinki, Finland