



E-Basket – Products

You have to add an item before adding a product to it. For example if you are selling coats, the item information will contain general details common to all of your coats. The products are then added to the item, detailing the specific information for each coat such as cost, size, colour etc.

Add a New Product

1. Go to the 'Shopping Basket Admin – Add a New Product' page.
2. Enter a product title.
3. Select a category to add your product to.
4. Type a description.
5. Add an image. Click the browse button to find the image on your computer and select it.
6. Enter a price.
7. Enter postage information (if this has been activated).
8. Click the 'Add New Product' button to save.

Edit a Product

1. Go to the 'Shopping Basket Admin – Edit/Remove a Product' page.
2. Search for the product by title or just click the search button to list everything.
3. Click the 'Edit' link.
4. Make your changes.
5. You have the option to not display the product temporarily
6. Click the 'Edit Product' button to save.



Removing a Product

1. Go to the 'Shopping Basket Admin – Edit/Remove a Product' page.
2. Search for the product by title or just click the search button to list everything.
3. Click the 'Remove' link.
4. Confirm the deletion by clicking the 'Click here to confirm' link.